

Beaver High School Attendance Policy

Any time a Senior High student accumulates more than 8 attendance points during a quarter, or a Junior High student accumulates more than 16 points during a quarter, for any given class, their citizenship grade will be changed to a "U". *Students who have a "U" are ineligible to participate in all extracurricular activities.* It is the **student's** responsibility to be aware of their own attendance at all times, in order to remain eligible. (Junior High students have more allowed points because they attend the same class every day as opposed to the Senior High students who attend every other day.)

Tardy = 1 Point

- Students who are not in their seats when the tardy bell rings are considered tardy.
- If a student arrives to class more than five minutes late, they will be marked absent.

Absences = 2 Points, except as noted (Please notify the school of excused absences within 48 hours.)

- Excused Absences – Excused absences will count for 2 points.
- Unexcused Absences – Unexcused absences will count for 2 points.
- Doctor Excused Absences – Doctor excused absences will not accrue any points (doctor's note required).
- Educational Leave – Educational leave may be granted by the administration for circumstances where students may be out of town for extended periods of time (a minimum of 4 consecutive days). Educational leave must be approved **prior** to the absence, and may only be used once per school year. Educational leave will not accrue any points as long as all requirements given by the administration are met.

Truant = 4 Points

- A student is considered truant any time they miss class without approval from the school or their parents/guardians.
- A student who is truant will automatically be required to make up the 4 points of seat time in the class that was missed.
- Additional disciplinary action may be taken by administration.

Seat Time

- 1 Attendance Point will be removed for every 30 minutes of seat time completed.
- Seat Time will be arranged **by the student** through BHS administration.
- Seat Time may also be offered at certain times in the evenings throughout the school year. These days and times will be announced as they become available.

Leaving School

- Students will not be allowed to "check out" or leave school without parent or guardian authorization. The school must be given authorization **before** the student will be allowed to leave.
- If a student is parent excused for a day/period, that student should not be on campus unless accompanied by their parent/guardian.

Appeal Process

We recognize there are situations that are unique to individual students. Parents can appeal attendance concerns in writing. Written appeals must be filed with the administration within 30 days of the end of the quarter.